

# Barnet Choral Society

## Health and Safety Policy

It is the policy of Barnet Choral Society to safeguard the health, safety and welfare of all its members, supporters and volunteers and others who have contact with the choir by ensuring that the choir's activities are carried out in healthy and safe conditions.

In order to achieve this we will:

- provide adequate control of the health and safety risks arising from the activity of the choir.
- create an environment in which members are aware of and co-operate with all health and safety matters related to themselves and to those around them.
- undertake risk assessments of the premises where the choir rehearse and perform and take action to reduce any risks to a reasonable level.
- provide and maintain equipment so that it is safe to use.
- ensure that the relevant members are aware of the need to ensure safe handling and use of hazardous materials
- appoint a Health and Safety lead from among the membership to provide information, instruction and supervision to choir members and helpers as required
- appoint a Health and Safety lead on the Committee to oversee arrangements and bring any relevant issues to the committee for discussion/decision.
- ensure that, during BCS concerts, Front of House staff are able to deal with cases of ill-health or accidents involving both the choir and the audience.
- review and revise this policy at regular intervals

Overall responsibility for all Health and Safety matters related to the choir's activities rests with the Chair and the lead committee member for Health and Safety.

**We will keep our policy and practice up to date by reviewing it every 2 years.**

Agreed by the committee: 18 October 2018

Adopted by the membership: January 2019

Signed: Meg Kirk (Chair)

Signed: Marilyn Lehmann (Health and Safety lead – committee)

Signed: Michael Stockbridge (Health and Safety lead – membership)

For review: October 2020

Agreed by the committee: 19 November 2020

Adopted by the membership:

Signed: Meg Kirk (Chair)

Signed: Marilyn Lehmann (Health and Safety lead – committee)

Signed: Michael Stockbridge (Health and Safety lead – membership)

For review: October 2022

Agreed by the committee: 18 September 2023

Adopted by the membership:

Signed: Shelagh Cohen (Chair)

Signed: Marilyn Lehmann (Health and Safety lead – committee)

Signed: James Crawford (Health and Safety lead – membership)

For review: September 2025